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Zadeva: EUSAIR Facility Point: 5th meeting EUSAIR Facility Point Project Steering Group meeting on 2 October 2018 - OPERATIONAL CONCLUSIONS

Priloge: 5SG FP_List of participants_2-10-18.pdf; ADRION additional request for information strategic project - reporting 2018_07_14 final.docx

Dear EUSAIR Facility Point Project Partners,

firstly we would like to thank you for your active participation at the meeting in Podgorica last week. Please find enclosed the:

Operational conclusions of the 5th FP SG meeting

1. The FP SG members informing the MA&JS ADRION members and European Commission
a) on difficulties regarding the submission of reports through eMS system (extremely short deadlines, technical difficulties, Implementation Manual and additional reporting documentation provided only in mid July 2018, only one person can work in the eMS at once and only one report can be created at once, ...);
b) that one of the main reasons for Project underperformance is due to extremely late legal basis provision (Subsidy Contract and its annex), another reason is also very unstable environment (frequent institutional changes in the area which are beyond the control of the partnership);
c) the project is not a classical project implementing different foreseen activities, but a complex project supporting the new macro-regional processes. The activities had to be planned already two years ago, the real needs might change over time, so some more flexibility should be assured.

2. Info by EC: non-EU member countries will receive a direct grant for the activities mirroring the tasks of the thematic experts from WP T.1 of strategic project. FP relevant partners should be informed by EC on the progress of the direct grant in order to prepare for the new assistance, as the synergies with the FP implementation will have to be assured.

3. The partnership agreed that the Stakeholder Platform should be launched as soon as possible, by

February 2019 at the latest, as it is already late and partners are developing new tools to engage the stakeholders. A roadmap, including expectations from other PPs, to be prepared by October 18th by FP RM (IT) with all the steps (what-when). The roadmap will be approved by the SG and is therefore highly binding to the prepared timetable! In the meantime partnership will continue with off-line stakeholder activities.

4. Presence of FP PPs (not just FP LP) at the TSG meetings has to be ensured in the next round of TSGs. Partners supporting specific Pillar have to ensure a close communication with Pillar Coordinators about the needs where FP could assist. Proactive role of the FP PP supporting Pillars is expected.

5. Deadline for the realistic project implementation & acceleration plan (activities and funds needed) is 20 November 2018. For the funds, which were not spent in the years of 2017 and 2018 new activities shall be proposed and communicated to the FP LP as soon as possible.

6. Next meeting shall take place back-to-back to the ADRION's Monitoring Committee meeting (December 2018?), its members to be invited as guest to the 6th FP SG meeting.

7. Deadline for the Activity and Communication plan 2019 is immediately after TSGs meetings, end November 2018. In regard to the communication activities sharing media contacts and regular event notifications with content to be published by the FP LP is still not satisfactory and must be improved immediately. Partners should report on the activities in their countries in order to assure proper communication.

8. Deadline for submission of the missing Project Partner Reports through eMS and provision of additionally explanatory data (template attached) for the Project Progress Reports is by 11 October 2018 (filled in template to be send by e-mail to LP by each Project Partner). In case the Project Partner verified report is missing, the joint Project Progress Report will be submitted to MA/JS without the missing Project Partner Report(s).

9. Deadline for the next FP PP's reports submitting to the national controllers is 10 December 2018.

10. Deliverables achieved in each WP should be collected per reporting period and put on the intranet - FP LP will work on the overview of the partner's reports for the next reporting period.

The meeting minutes will be prepared in due time. According to the Lead Partner's workload connected with the operational support to the last Governing Board meeting, the SG meeting minutes will be delivered with some delay.

In the attachment you can find the signed list of participants, which is available for download at the EUSAIR intranet, as well.

With kind regards.

Facility Point Lead Partner Team

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